



Nebraska FCCLA Intern Application

Name: _____ Email Address: _____

Cell Phone: _____ Hometown/High School: _____

Please rank the following responsibilities on a scale of 1-7 (lowest to highest). The intent is to assign 1-2 main responsibilities to each intern, so we want to ensure you're working on things that best leverage your interests and skill sets. The distribution might not be exactly what your top choices are, but that will help inform the assignments.

_____ Assist with the coordination of the special events, including the Fashion Show, Future FCS Teacher Dinner, and Say Yes to FCS Signing.

_____ Assist with FCS Knowledge Test development and recognition.

_____ Coordinate the Honorary Conference Assistant program.

_____ Coordinate the FCCLA Store and provide support for the SLC Community Service Project.

_____ Organize and coordinate the Breakout Sessions, Tours, and FCCLA Serves community service events.

_____ Organize and coordinate the Opportunity Fair.

_____ Organize and coordinate the Knowledge Bowl competition, including developing the test and live competition rounds.

Additional Responsibilities & Information about Serving as an FCCLA SLC Intern

Provide conference preparation assistance totaling 4-8 hours per week or equivalent (hours vary by position) from December 10, 2023-April 15, 2024.

- Payment will be at least \$13 per hour (based on experience) paid bi-weekly.
- Mileage will be paid at \$0.40 per mile, when travel is required.

Weekly meetings (via Zoom) with the State Adviser to check progress, ask questions, access resources, etc. Bi-weekly (could be more or less frequent) meetings (via Zoom) with entire SLC team.

In-person meeting(s) prior to the State Leadership Conference to meet State Officers and SLC team.

- Sunday, February 4, 2024 from 10:30am-2pm in Lincoln (required)
- Additional meeting(s) as scheduled by the SLC team.

On-site assistance during the State Leadership Conference April 5-9, 2024.

- Shared hotel room for the nights of April 5-8 will be provided, if needed.
- 12 meals and a \$50 meal stipend will be provided.

Please send this application along with a copy of your resume to Chelsey Greene, State Adviser at chelsey.greene@nebraska.gov.

Application and materials are due Friday, December 1, 2023.

Please describe your experiences in FCCLA.

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Why would you like to serve in this capacity?

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Describe relevant experiences carrying out tasks similar to each of your top three (3) responsibilities as indicated above (e.g. work experience, leadership roles, prior FCCLA or other CTSO involvement, etc.).

Responsibility Choice #1:

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Responsibility Choice #2:

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Responsibility Choice #2:

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For the application to be considered complete, please have 1 Recommendation Form (attached) completed and submitted by a professional or educational reference of your choice (e.g. former FCCLA chapter adviser, current boss, college adviser, former or current teacher, etc.). The Recommendation Form should be sent directly to the State Adviser from the person who is completing it.

Applicant Signature: _____ **Date:** _____

Please send this application along with a copy of your resume to Chelsey Greene, State Adviser at chelsey.greene@nebraska.gov.

Application and materials are due Friday, December 1, 2023.