



Honorary Conference Assistant 2023 State Leadership Conference

Honorary Conference Assistants play a vital role in the operation and success of our annual State Leadership Conference. The following requirements must be met for members to apply to be Honorary Conference Assistants:

- Currently a Junior or Senior in High School
- Strong FCCLA Experience and Knowledge in the FCCLA organization
- Previously attended an in-person SLC
- **Members who are participating in STAR Events are not eligible!**

Conference Assistants have the following responsibilities throughout the conference:

- Assist attendees in finding rooms
- Introduce Speakers
- Ensure correct A/V and room set-up
- Assist with STAR Events, as needed
- Assist at the Opportunity Fair, as needed
- Ensure individuals with assigned seating find their seats prior to sessions
- Usher for sessions
- Ensure proper dress and tickets at dance and **will** attend the dance
- Assist with line-up during the STAR Event Recognition session

Failure to fulfill complete required tasks will result in the Honorary Conference Assistant Coordinator contacting the adviser and possible removal from the Conference Assistant Team.

Conference Assistants will receive their specific assignments at their **mandatory Orientation Session from 4:00 PM-5:00 PM on Sunday, April 2**. In exchange for their time, their conference registration will be reduced by 50%, they will receive a free conference t-shirt, and will be provided with lunch on Monday.

Complete applications are due by **Friday, February 10, 2023 at 5:00pm CST** and those who are chosen will be notified by **Wednesday, February 15**. 5-7 individuals will be selected as Honorary Conference Assistants this year. Applications should be completed and sent to the Honorary Conference Assistant Coordinator at leadership@nebraskafcla.org.

Thank you for your interest in serving Nebraska FCCLA and we look forward to working with you!

2023 Honorary Conference Assistant Application

Name				Cell Phone	
Chapter				Adviser Name	
Address				City, Zip	
Grade		Shirt Size		Email	

Will you be involved in STAR Events at State Leadership Conference?

Yes

No

Why do you want to serve as an Honorary Conference Assistant?

List your experiences in FCCLA (be sure to include local, district, state, and national involvement).

I certify that I will complete, to the best of my ability, tasks assigned to me as a member of the Honorary Conference Assistant Team.

Student Signature

Date

I support this student's application and feel they can successfully serve as an Honorary Conference Assistant.

Adviser Signature

Date

Nebraska FCCLA Honorary Conference Assistant Personal Profile

TO BE COMPLETED BY THE CHAPTER ADVISER

(Confidential: NOT to be seen by applicant and all information given will be kept confidential)

	Mark X in the appropriate column below				
	5 (superior)	4 (excellent)	3 (good)	2 (fair)	1 (poor)
Candidate Name:					
<u>CHARACTER</u>					
1. Acceptable personal appearance (well-groomed)					
2. Shows interest in position					
3. Acceptable personal behavior					
4. Personal traits: honesty, trustworthiness, effort, sense of humor, enthusiasm, attitude, ability to accept criticism					
<u>SCHOLARSHIP</u>					
1. Classwork (Family & Consumer Sciences and others)					
2. Ability to carry out instructions					
3. Effort, in terms of ability					
<u>LEADERSHIP</u>					
1. Ability to express self; clearly explain facts & ideas to others					
2. Punctuality, including meeting deadlines					
3. Organization ability (possesses skills to serve as state leader)					
4. Assumes responsibility					
5. Works well with others, is a team player					
6. Ability to use time well					
<u>SERVICE</u>					
1. Chapter: knowledge of organization, participation, interest					
2. Home: family members & student are willing to cooperate in working out needed transportation, use of time, money, & home responsibilities					
3. School: participates in worthwhile activities in proportion to the whole school program, home obligations, & personal time					
4. Community (other youth organizations)					

Overall, do you truly feel that this student is ready to assume the responsibilities and obligations of being a member of an Honorary Conference Assistant at the State Leadership Conference?

_____ Yes _____ No

Adviser Signature