

STATE PEER OFFICER TEAM (SPOT) APPLICATION

Guidelines

- Only one applicant per chapter will be selected to serve on each team, however, more than one applicant from a chapter may be selected as a finalist for interview at State Leadership Conference (SLC).
- Applicants may only apply for one team per year.
- An applicant for any team shall not be a present or former member of any State Peer Officer Team (SPOT).
- Applicants for ALL teams will be evaluated on the following criteria:



Application	Due to the State Adviser by December 14	20 points
Written Test	Members will have to demonstrate knowledge from the SPOT study guide as well as general FCCLA knowledge. This written test will be administered at State Leadership Conference. A study guide will be available to finalists.	20 points
Presentation	A 2-3 minute presentation on a topic selected at the Peer Education Retreat. Some type of visual aid and/or prop is required. This will be conducted at the State Leadership Conference.	30 points
Personal Interview	This will be conducted at the State Leadership Conference with a panel of judges.	30 points

- Those selected to teams will be required to attend the following meetings:
 - June SPOT Training - 1 day (2nd Tuesday in June) (Note: advisers or another school representative are strongly encouraged to attend)
 - September meeting held at Fall Leadership Workshop
 - February Peer Education Retreat - 2 days (1 school day)
 - State Leadership Conference - 3 days in April (2 school days)
- Those selected to the teams are strongly encouraged to attend the following meetings:
 - National Leadership Conference - 6-8 days in late June-July
- Team members will be required to make presentations at one or more District Leadership Conferences.
- Based on stated priority of each candidate and total cumulative points from the established selection procedures, the following five office positions will be selected: Chairperson, Vice Chairperson, Secretary, Public Relations Chairperson and Historian.
- One person from each team will also be selected to serve on the SPOT Council. Based on stated priority and cumulative points from the established selection procedures the following office positions will be selected: Coordinator, Vice Coordinator and Secretary.
- Refer to the state "FCCLA Operational Policies" document found on the Nebraska FCCLA website for more specific information on SPOT policies and responsibilities for team members.
- Save a copy of this form to your computer in order to complete it. If you do not save a copy to your computer, your information will not be saved as you type. Complete this form, print it, and staple it together. The 2 profile sheets should be submitted as well. No additional pages beyond the number of pages in the original file copy of the application may be submitted.

All materials may be submitted electronically and should be sent to:

Kristin Vest, Nebraska FCCLA State Adviser
kristin.vest@nebraska.gov

Nebraska FCCLA
301 Centennial Mall S
PO Box 94987
Lincoln, NE 68509-4987

Due December 14

APPLICATION FORM FOR STATE PEER OFFICER TEAMS

Due December 14 to the State Adviser

Check appropriate team: Family Leader Career Leader Community Leader

Name				Current Grade in School	
Address				Phone	
City	Zip Code		Email		
Chapter				Chapter Address	
City	Zip Code		School Phone		
Adviser				Adviser Email	

Yes No I am planning to compete in District STAR events.
If "yes," the name of my event is: _____

Please indicate your rank order, 1-5, for each of the SPOT office positions you would like to hold:

Chairperson Vice Chairperson Public Relations Chairperson
Historian Secretary

1. Why do you believe you would be an asset to this team?

2. What does Peer Education mean to you?

2. List the year(s) of FCCLA attendance at conferences and events and indicate any special responsibilities assumed, when appropriate. Some responses may be blank.

District Level

State Level

National Level

3. List experiences you have had with FCCLA, Family & Consumer Sciences Education, your school, and your community that have helped to prepare you for this position.

Family & Consumer Sciences/Family & Consumer Sciences Related Courses:

FCCLA Leadership Activities:

STAR/Power of One:

Other School Activities:

Community Leadership Activities:

Signature Page

My parents and I understand the obligations of this position, the requirements to attend all meetings asked of me, and the responsibility for all personal expenses beyond those paid by the Local, District, or State Associations. The Association will not be held responsible in the event of an accident. I understand the responsibilities and requirements of this office and, if elected, I will serve to the best of my ability. I also understand that my presentation at SLC may be recorded and if chosen, may be used with advisers to provide examples of high-quality presentations. I understand that if selected to a team, I will assume the cost of purchase for the required team uniform. *Blazers may be available for purchase from former members or the State Association at a lower cost.*

Signature of Applicant

Signature of Parent or Guardian

We understand the commitments inherent in this office and pledge our support and assistance if the candidate is selected. Obligations include attendance at all team meetings, some that will occur during the summer and some during the school year. By signing below, the adviser pledges to provide guidance and direction to the candidate during the term of office and understands that the local chapter must remain in good standing with the state and national offices of the association or the candidate may be removed from the position. **It is understood that the local adviser, or another adult who has approval of the school district, will accompany the student member to all team related events.**

Our school realizes that should this student from our school be selected to serve on the State Peer Officer Team, he/she will be required to miss approximately 5-8 days of school for workshops and presentations. This applicant for the Nebraska FCCLA State Peer Officer Team has the full support of our school. It is understood that the local adviser, or another adult who has approval of the school district, will accompany the student member to all team related events.

Administrator's Signature

Title

Date

Adviser's Signature

Date

Note: Two Profile forms are to be completed and returned with the application. One must be completed by the applicant's chapter adviser and the other by an adult school staff member familiar with the applicant's qualifications. If the applicant's chapter adviser is also their parent, select another adult school representative to complete the Profile Sheet These must be submitted with the application and may be directed to the chapter adviser. Please send these with the application. If mailing, staple the application together. Do NOT use folders or plastic covers to bind the application. Only include the pages from this application. Additional pages will result in a two-point deduction in score for each extra page.

**Nebraska FCCLA
Personal Profile for State Peer Officer Candidate**

Candidate Name:	Mark X in appropriate column below				
	5 (superior)	4 (excellent)	3 (good)	2 (fair)	1 (poor)
<u>CHARACTER</u>					
1. Acceptable personal appearance (well-groomed)					
2. Shows interest in position					
3. Acceptable personal behavior					
4. Personal traits: consider--honesty, trustworthiness, effort, sense of humor, enthusiasm, attitude, ability to accept criticism					
<u>SCHOLARSHIP</u>					
1. Class work (family and consumer sciences and others)					
2. Ability to carry out instructions					
3. Effort in terms of ability					
<u>LEADERSHIP</u>					
1. Ability to express self and explain clearly facts and ideas to others					
2. Punctuality; including meeting deadlines					
3. Organization ability (possesses skills to serve as state officer)					
4. Assumes responsibility					
5. Works well with others, is a team player					
6. Ability to use time well					
<u>SERVICES</u>					
1. Chapter (knowledge of organization, participation in activities, interest)					
2. Home (family members and student are willing to cooperate in working out needed transportation, use of time, money, and home responsibilities)					
3. School (participates in worthwhile activities in proportion to the whole school program, home obligations, and personal energies and time)					
4. Community (other youth organizations)					

Overall, do you truly feel this student is ready to assume the responsibilities and obligations of being an FCCLA State Peer Officer?

_____ Yes _____ No

Signed Name

Printed Name

Position or Title

Date