

STAR REGISTRATION INSTRUCTIONS – 2009-10

District STAR Coordinator	<p><u>Two weeks after District STAR events, but no later than February 15:</u> District STAR Coordinator submits the Chapter and names of students representing the district on the electronic forms found on the 2009 CD:</p> <ol style="list-style-type: none"> 1. District STAR Results – Junior – (two pages) 2. District STAR Results – Senior – (two pages) 3. District STAR Results – Combined – (one page) <p>Be sure to provide the following information:</p> <ul style="list-style-type: none"> • Focus on Children – Check the circle if electricity is needed. (This impacts the schedule so is very important!) • Interpersonal Communications – From the drop-down menu choose ONE of the following categories: Community, Peer, Family, Employment or School.
<p><u>By March 1:</u> State Staff will post the Registration form, Payment Form and Specific Event Schedules on STAR section of the Nebraska FCCLA website.</p> <p>Local Advisors: Names for whom national affiliation has <u>not</u> been confirmed will be highlighted in red on the specific event schedules. Advisors must submit proof of affiliation for those students to the State Office, received by March 15, or entrants will not receive all of the points in that part of the rating sheet.</p>	
Local Advisors with State STAR Participants	<p><u>By March 15:</u> Advisors complete electronic STAR registration:</p> <ol style="list-style-type: none"> 1. Participants names – are names spelled correctly? If not, email Rhonda Wisdom with the correct spelling. If a substitute is needed, an email must be sent to Rhonda with the name of the event, which participant is being replaced, and the name of the substitute. 2. Table – Indicate “yes” or “no” a check means “yes”; 3. Electrical Outlet – confirm/indicate “yes” or “no” no check means “no” 4. Represent Nebraska at Nationals – indicate “yes” or “no” <p>It is understood that the advisor has communicated to the student and the parent/guardian that the financial responsibility for attending the National Leadership Meeting will be assumed by the entrant, his/her family and/or the local chapter/school.</p> <ol style="list-style-type: none"> 5. Title of Presentation/Job Title/Brief Description 6. Confirm the category for Interpersonal Relationships – only ONE category can be listed (and should be referred to in the presentation).
<p><u>By March 28:</u></p> <ol style="list-style-type: none"> 1. All students identified in the March 1 notification MUST be affiliated with national FCCLA and a copy of that affiliation received by the state office on March 28 or they will be disqualified. 2. STAR payment must be received at Graftons or a late fee of \$25 is assessed. 3. At 3:30 P.M., the schedule becomes final. 	